

FRIENDS OF ST JOHNS CHURCH DENBY

FINAL MINUTES OF MEETING

Wednesday 17 October 2021 at 8pm

In attendance: Peter Swithenbank (chair), Martin Whitbread, Martin Conlon, Barbara Conlon, Ailsa Gardner, Gill Tinsdeall.

1. Apologies

Paul Jaworski, Vera Bell, Diane Brown

2. Minutes of the Previous Meeting

The minutes of the previous meeting were agreed as a true record.

3. Matters Arising

None.

4. Financial Report (PLS)

We have over £14611 for the next phase and there are two grants ready to draw down, at £5,000 each.

2 x new chair dollies have been purchased (arrived 18th Nov),
Need to make / purchase 9 x round table tops. Andrew M to be notified. Cost £50 each
Repair of the external noticeboard will be started asap.

Ailsa to speak to A Brook to discuss and agree items to be bought with Yorkshire Vet evening monies.

We need Faculty before we are able to start on any works on AV & lighting.

5. Works etc. (MC & PLS)

Awaiting the official report on the roof before getting re-quotes for the roof repairs. MC is chasing up the report.

Have had 2 x quotes for the AV & Lighting. 1) £24k incl. VAT 2) 36k. Diocese Faculty required before progressing any further. Quotes sent to Stephanie.

Works to the entrance are with faculty – grants for this work will expire June 2022.

PLS & MC cleared out the shed and entrance cupboard to allow for further storage space.

6. Bookings (GT)

Bookings are increasing nicely with weekends continuing to be particularly busy. We are already taking booking into January & February 2022, and have had our first wedding reception booking (April 2022).

Discussed what would be needed to charge more for a wedding reception, and agreed to discuss this further in future – we are still too new to be able to provide an 'added value' service.

Ailsa proposed to purchase black table cloths once the new round table tops are completed – AG to speak to Rachel & PLS to investigate options. White linen would be needed for weddings, with a darker option for other uses.

Feedback from users has been very positive.

Agreed to review the hourly hire costs once refurbishment works are finished.

7. FOD Organisation

PLS gave an update as we move into the final phase of the Friends of Denby (FOD) charity application.

The constitution has been agreed, and we would look to hold an AGM by March 2022. DB is progressing the new bank account, and we hope that the new charity will be in place by January.

Once the charity is formed, it was agreed that a leaflet drop would be needed to communicate the purpose of the charity, and to request new volunteers.

9. Xmas Fayre

Final arrangements were made for the Christmas Fayre at the weekend, with MC & GT volunteering to set up A frame Boards outside to direct people to the fayre location.

10. Events

The whodunnit evening, planned for January 2022 was pushed back to March 2022 at the earliest. MC and PLS shared 2 different formats and costs, ranging from £250 - £750. An alcohol licence may also need to be considered.

Planning of this event will be discussed at a future meeting, once the Xmas Fayre is completed.

11. Church Items

No items put forward.

12. Any Other Business

None

12. Date of Next Meeting

Wednesday 19 January 2022 – 8pm

The meeting closed at 9 pm